

EGERTON



UNIVERSITY

Egerton University Extension and Outreach Policy

Transforming Lives through Quality Education

Egerton University Extension and Outreach Policy

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PREAMBLE

The Universities Act No. 42 of 2012 mandates Universities to engage in community extension and outreach services to promote learning and support realization of national economic and social development.

Egerton University prioritizes extension and outreach services to both supply and demand side for high impact outcomes. This is based on evidence that research and innovation makes a significantly greater return on investment when targeted towards solving problems in the communities.

In engaging in community extension and outreach activities the University disseminates research outputs translated into practical interventions that can be applied in different situations. Community extension and outreach is a priority strategic goal according to the Egerton University Strategic Plan 2018-2023. Strategic Goal Number Two focuses on community outreach and Strategic Objective Nine targets increasing community extension outreach projects. Through community extension and outreach, the University supports communities in improving their livelihood and the country in realizing its Vision 2030 and the Sustainable Development Goals (SDGs).

This policy provides the framework for improving efficiency and effectiveness in the delivery of targeted community extension and outreach support in tandem with the University Strategic Plan 2018-2023.

The Guiding Principles are:

Vision

A world class University for the advancement of humanity.

Mission

To generate knowledge and offer exemplary education and training to society for national and global development.

Philosophy

Egerton University innovatively influences human development through generation, acquisition, preservation and dissemination of knowledge and skills in Agriculture and related disciplines, guided by the core values.

Core Values

The University's activities and decisions will be guided by the Following core values: National unity and social fairness Integrity, transparency and accountability, Professionalism Internationalism Passion for excellence and devotion to duty, Teamwork Passion for environmental conservation, Innovativeness and creativity

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ARTICLE 1: Policy Statement

This Extension and Outreach policy seeks to improve and enhance people's quality of life, through technology and innovation transfer and information sharing between Egerton University professionals and the general public.

Extension is a catalyst and powerful tool for development that views people as collaborators and responds to their needs through an interaction in which they identify and analyze problems; share knowledge, technologies, innovations and experiences; develop solutions; disseminate results; and initiate actions. The purpose of extension is to assist people how to solve problems and increase their work efficiency and productivity in order to improve their livelihoods.

ARTICLE 2: Definitions of Terms

- 2.1 **Extension** means interactive sharing of research based knowledge, information, technologies and innovations with individuals, groups, communities or organizations for purposes of improving work efficiency, productivity, incomes and living standards.
- 2.2 **Outreach** is any activity of providing services to populations who might not otherwise have access to those services. In this policy, outreach means a community service using knowledge, technology, products or services by the University.
- 2.3 **Community** are the Stakeholders outside the sphere of control of Egerton University who are part of the sphere of influence or interest of Egerton. The stakeholders include external institutions, organizations, groups of people, family households, students, alumni and service providers.

ARTICLE 3: Philosophy on Extension and Outreach

The University endeavors to innovatively influence human development through research, extension and outreach. This will be achieved by transferring improved technologies and innovations to potential beneficiaries and sharing mutually beneficial knowledge and experiences.

ARTICLE 4: Policy Objectives

The Extension and Outreach policy seeks to:

- 4.1 Guide the University on areas to engage with the community in Extension and Outreach, based on community felt needs, institutional priorities as well as national and global goals.
- 4.2 Identify effective approaches for engaging in Extension and Outreach activities.
- 4.3 Provide framework for University engagement in community Extension and Outreach projects activities.
- 4.4 Develop procedures for documentation and storage of Extension and Outreach materials and products.
- 4.5 Provide the institutional frame work for monitoring and evaluating Extension and Outreach activities.
- 4.6 Provide the institutional framework for managing Extension and Outreach activities.

ARTICLE 5: Scope of the Policy

This Policy applies to all Egerton University staff, students and their collaborators. It sets forth the principles and guidelines for implementing Extension and Outreach activities.

ARTICLE 6: Management of Extension and Outreach Activities

- 6.1 Extension and Outreach shall be coordinated from the Division of Research and Extension.
- 6.2 The Deputy Vice-Chancellor (Research and Extension) shall nominate for approval by the Vice-Chancellor, members of the University Extension and Outreach Committee.
- 6.3 The Terms of References for the University Extension and Outreach Committee shall be:
 - 6.3.1 Develop, review and recommend the Extension and Outreach Policy to the University Management Board.
 - 6.3.2 Receive, evaluate and recommend to the Deputy Vice-Chancellor (Research and Extension) priority extension

activities and proposals.

6.3.3 Resolve conflicts arising from implementation of Extension and outreach activities and projects.

6.3.4 Undertake monitoring, evaluation, reporting and learning of the extension and outreach service delivery.

ARTICLE 7: Categories of Extension and Outreach Activities

Extension and Outreach activities and projects may be initiated as:

7.1 Community requested intervention

7.2 Externally funded project for implementation by University staff

7.3 Cooperate responsibility and community service by the university.

ARTICLE 8: Areas of Focus for Extension and Outreach Activities

The University prioritizes Extension and Outreach activities that support communities in improving their livelihoods in line with the Strategic Plan 2018 -2023.

ARTICLE 9: Ownership of Project Facilities and Equipment

At the conclusion of the project, any facility, equipment or machinery of a permanent nature acquired through Extension and Outreach activities shall remain the property of Egerton University unless otherwise stated in a MoU or the Agreement.

ARTICLE 10: Extension and Outreach Code of Ethics and Integrity

10.1 Extension and Outreach shall be conducted in an open and transparent manner.

10.2 All Extension and Outreach personnel shall observe high ethical standards.

10.3 Extension and Outreach personnel shall be responsible for all the property under their care.

- 10.4 Respect of gender, religion, culture, disability, age and any other diversity shall be upheld by all Extension and Outreach personnel and their collaborators.
- 10.5 Extension and Outreach personnel shall work in a manner that maintains their integrity, confidence and professionalism.
- 10.6 Extension and Outreach personnel shall respect the rights of others by refraining from disruptive, threatening, intimidating, harassing or harmful behavior to themselves or other person(s) or property or environment.
- 10.7 Extension and Outreach personnel shall comply with all applicable institutional, national, international, policies, laws and regulations.

ARTICLE 11: Intellectual Property Rights

Ownership of all Intellectual Property arising from Extension and Outreach activities shall be governed by the Egerton University Intellectual Property Rights Policy.

ARTICLE 12: Insurance and Indemnity

- 12.1 Egerton University staff and students shall enjoy their respective group insurance cover when undertaking Extension and Outreach activities.
- 12.2 Non-University Extension and Outreach collaborators shall provide their own insurance cover.
- 12.3 The University shall not take responsibility for any injury or harm affecting non-Egerton University staff and students arising from joint Extension and Outreach projects/activities.

ARTICLE 13: Dispute Resolution

- 13.1 Any arising disputes concerning community Extension and Outreach activities shall be referred to the DVC (R & E) for resolution and in the event of any party being dissatisfied with the decision, a right of appeal to the University Management Board (UMB) and then the University Council shall apply.
- 13.2 Disputes not resolved by the University Council shall be subject to

arbitration rules of the Laws of Kenya.

ARTICLE 14: Citation of the Policy

This Policy shall be cited as the Egerton University Extension and Outreach Policy No EU/RE/POL/01C of March 2021.

ARTICLE 15: Policy Review

This Policy shall be reviewed after every five (5) years or earlier when necessary.

ARTICLE 16: Policy Implementation and Approval

16.1 The Deputy Vice-Chancellor (Research and Extension) shall be responsible for the implementation of this policy.

16.2 This policy is approved for implementation under the authority of

Vice-Chancellor

Date

Chair, University Council

Date

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